

Licensing Committee



Forest Heath
District Council

Title:	Agenda						
Date:	Monday 30 November 2015						
Time:	6.00 pm						
Venue:	Council Chamber District Offices College Heath Road Mildenhall						
Full Members:	<p style="text-align: center;">Chairman Michael Anderson</p> <p style="text-align: center;">Vice Chairman Carol Lynch</p> <p><i>Conservative Members (8)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">David Bimson</td> <td style="width: 33%;">Christine Mason</td> </tr> <tr> <td>John Bloodworth</td> <td>Nigel Roman</td> </tr> <tr> <td>Brian Harvey</td> <td>Bill Sadler</td> </tr> </table> <p><i>West Suffolk Independent Member (1)</i></p> <p style="text-align: center;">Ruth Allen</p> <p><i>UKIP Member (1)</i> Reg Silvester</p>	David Bimson	Christine Mason	John Bloodworth	Nigel Roman	Brian Harvey	Bill Sadler
David Bimson	Christine Mason						
John Bloodworth	Nigel Roman						
Brian Harvey	Bill Sadler						
The meeting will be preceded at 5.30pm by the usual informal meeting between the Committee and representatives of the Forest Heath Taxi Association.							
Substitutes:	Named substitutes are not appointed						
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.						
Quorum:	Three Members						
Committee administrator:	Helen Hardinge Committee Administrator & FHDC Scrutiny Support Tel: 01638 719363 Email: helen.hardinge@westsuffolk.gov.uk						

Agenda

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Procedural Matters

Part 1 - Public

1. **Apologies for Absence**
2. **Substitutes**
3. **Public Participation**

Members of the public who live or work in the District are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered in 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

4. **Minutes**

1 - 4

To confirm the minutes of the meeting held on 28 September 2015 (copy attached).

5. **Exclusion of the Press and Public**

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

6. **Application for the Grant of a Combined Hackney Carriage/Private Hire Driver's Licence**

5 - 32

Report No: LIC/FH/15/007

Licensing Committee



Forest Heath
District Council

Minutes of a meeting of the **Licensing Committee** held on
Monday 28 September 2015 at **6.00 pm** at the **Council Chamber, District
Offices**, College Heath Road, Mildenhall IP28 7EY

Present: **Councillors**

Chairman Michael Anderson
Vice Chairman Carol Lynch

Ruth Allen	Christine Mason
Rona Burt	Nigel Roman
John Bloodworth	Bill Sadler
David Bowman	Reg Silvester

17. **Apologies for Absence**

Apologies for absence were received from Councillors David Bimson and Brian Harvey.

18. **Substitutes**

Councillor Rona Burt attended the meeting as substitute for Councillor David Bimson, and Councillor David Bowman attended as substitute for Councillor Brian Harvey.

19. **Public Participation**

There were no questions/statements from members of the public.

20. **Minutes**

The minutes of the meeting held on 29 June 2015 were unanimously accepted by the Committee as an accurate record and were signed by the Chairman.

21. **Revised Dress Code for Private Hire and Hackney Carriage Drivers
(Report No LIC/FH/15/004)**

The Business Regulation and Licensing Manager asked the Committee to consider revising the dress code condition concerning drivers of Hackney Carriage and Private Hire vehicles in order to portray a professional image which would promote both the business and the Forest Heath District.

He added that the same report was also to be presented to St Edmundsbury Borough Council's Licensing and Regulatory Committee on 29 September 2015.

The Officer explained that having sought the advice of the West Suffolk Corporate Communications team he proposed that the condition set out in Paragraph 1.4 of Report No LIC/FH/15/004 be amended to include the headings "Items of Clothing Deemed Appropriate" (as opposed to "allowed") and "Items of Clothing Deemed Inappropriate" (as opposed to "not allowed").

With the vote being unanimous, it was

RESOLVED:

That the proposed dress code condition, as set out in Paragraph 1.4 of the report and with the amendment as identified above, be approved for consultation with current licence holders.

22. **Child Sexual Exploitation: Awareness Raising and Training for Private Hire and Hackney Carriage Licence Holders (Report No LIC/FH/15/005)**

The Business Regulation and Licensing Manager presented this report which asked Members to approve mandatory Child Sexual Exploitation training for all drivers.

The same report was also to be presented to St Edmundsbury Borough Council's Licensing and Regulatory Committee on 29 September 2015 to enable training to take place for all West Suffolk Hackney Carriage and Private Hire drivers.

The Committee was advised that the first training sessions would be delivered in the New Year, provided free of charge by the Suffolk Local Safeguarding Children's Board.

The Chairman and the Committee as a whole supported the proposal and with the vote being unanimous, it was

RESOLVED:

That:-

1. The contents of the report be noted and mandatory Child Sexual Exploitation training for all drivers (subject to its ongoing viability) be approved; and
2. The Business Regulation and Licensing Manager be given Delegated Authority to specify the start date, following consultation with the Committee Chairman and Vice-Chairman.

23. **West Suffolk Councils Gambling Act 2005: Joint Statement of Policy - 2016 to 2019 (Report No LIC/FH/15/006)**

Further to the initial report presented to the Licensing Committee on 29 June 2015, the Business Regulation and Licensing Manager now asked Members to consider the results of the public consultation that was undertaken; and

subsequently sought approval for the adoption of a revised joint West Suffolk Gambling Act 2005: Statement of Policy 2016 – 2019.

The Officer confirmed that the same report was also to be presented to St Edmundsbury Borough Council's Licensing and Regulatory Committee on 29 September 2015, following which the Policy would seek final approval at both Authorities' meetings of full Council on 9 and 15 December 2015.

With the vote being unanimous, it was

RESOLVED:

That the revised West Suffolk Gambling Act 2005: Statement of Policy 2016 – 2019 be approved for adoption by Council on 9 December 2015.

(Note: Subsequent to this meeting of the Committee, minor amendments have been made under delegated authority to the text of the Joint Statement of Policy by the Head of Planning and Growth in consultation with Councillor James Waters as Portfolio Holder. The amendments were required to take account of a new edition of the Gambling Commission Guidance for Licensing Authorities. Accordingly the 3rd paragraph of the Preface now reads: 'All references made within this document to the Gambling Commission Guidance for Licensing Authorities , and any extracts quoted thereof, refer to the Fifth Edition of the Guidance document published in September 2015'. Further very minor textual amendments have been made to the document under delegated authority but these do not materially affect the meaning of the document.)

The meeting concluded at 6.19pm

Signed by:

Chairman

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